Where & When: There are seven sections of IT 304 this semester: four face-to-face, three on-line.

<table>
<thead>
<tr>
<th>Section</th>
<th>Day &amp; Time</th>
<th>Instructor</th>
<th>GTA</th>
</tr>
</thead>
<tbody>
<tr>
<td>002</td>
<td>M 16:30 – 19:10</td>
<td>Fowler</td>
<td>TBA</td>
</tr>
<tr>
<td>003</td>
<td>W 13:30 – 16:10</td>
<td>Kapfer</td>
<td>TBA</td>
</tr>
<tr>
<td>004</td>
<td>W 19:20 – 22:00</td>
<td>Sarfaraz</td>
<td>TBA</td>
</tr>
<tr>
<td>005</td>
<td>M 13:30 – 16:10</td>
<td>Fowler</td>
<td>TBA</td>
</tr>
<tr>
<td>006</td>
<td>F 10:30 – 13:10</td>
<td>Uzuner</td>
<td>Lee</td>
</tr>
<tr>
<td>DL1</td>
<td>– no fixed time</td>
<td>Johri</td>
<td>Handa</td>
</tr>
<tr>
<td>DL3</td>
<td>– no fixed time</td>
<td>Johri</td>
<td>Handa</td>
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</tbody>
</table>

Sections DL1 and DL2 are distance learning sections, and have no fixed meeting day or time.

Instructors: For all questions relating to the course, please contact the instructor for your section:
- Thomas Fowler tfowler@gmu.edu?subject=IT304
- Khondkar Islam kislam2@gmu.edu?subject=IT 304.DL4
- Aditya Johri johri@gmu.edu?subject=IT 304.DL
- Michael Kapfer mkapfer@gmu.edu?subject=IT304_003
- Hadi Rezazad hrezazad@gmu.edu?subject=IT304.003
- Ozlem Uzuner ouzuner@gmu.edu?subject=IT304.006

Teaching Assistant: For questions relating to the course, assignments, and grading, please contact the TA assigned to your section:
- Rajat Handa for sections 006, DL1 and DL3
- TBA for section 002, 003, 004, 005

Pre-requisites: To be eligible to take IT 304, students must have already completed, earning at least a grade of C in one of:
- IT 103 Introduction to Computing
- IT 104 Introduction to Computing

Note:
- Students cannot receive credit for both IT 304 and (CS 305 or CS 306)
- IT 304 fulfills the general education (Mason Core) requirement in Information Technology (ethics only).

Description: Other courses in the BS IT program examine technologies and how to use them effectively. IT 304 looks at the consequences of using IT; it explores how IT changed the nature of society and contributed to evolution of a global economy. It examines the changing nature of work, education, and communication, and ethical issues such as intellectual property rights, computer-related crime, privacy concerns, and public policy issues.

Course Outcomes: From taking this course, students will:
- gain an appreciation for the:
  - rapid rate of technological change and its impact on societies around the world,
  - role of IT in:
the globalization of economies, crime, culture, and shifts in global power,
the changing nature of work, governance, identity, communications, and loss of privacy,
creating a global civil society and facilitating the work of NGOs and consortia,
economic development and meeting UN Sustainability Development Goals,
• have a basic understanding of the international laws and treaties in place with respect to e-commerce, intellectual property, computer-related crime, taxation and trade,
• gain knowledge of professional codes of ethics ethical decision making models and processes,
• appreciate how growing reliance on IT affects the environment

Grading: Individual sections of IT 304 may have slight variations in the exact weightings on course requirements (your instructor will provide exact details for your section), but all students are graded on how well they:
• learn key terms and concepts,
• can express, in written and oral presentation, their thoughts on the state of IT’s influence on the world, both now and going forward,
• participate in discussions, both in-class and/or in online discussions

All sections place high emphasis on class participation – so participate!

Assessment of student knowledge may use quizzes and exams.

Course Policies: Late work can be accepted, but only with prior permission from your instructor and may be subject to late penalty.

Students concerned about meeting course requirements should discuss these with the instructor in advance of the due date.

Missed exams must be arranged with the instructor before the exam date. All students must be present, on campus, to write exams in this course.

While students are encouraged to discuss topics and solutions to problems, students must submit their own, original, work. All students are expected to abide by the George Mason University Honor System and Code (which contains a definition of plagiarism, among other things). Plagiarism will not be tolerated. This is an IT ethics class and you are IT professionals. All assignments are to be individual efforts. It should always be clear which words are yours and which are someone else’s. If you are unsure how to cite a quotation properly, ask for assistance. Do not paraphrase. If you have questions or need help with writing, please ask or contact the Writing Center. Each student is expected to enlist the aid of an independent proofreader to proofread each written assignment. Further related information is available from IEEE and ACM.

Note that we reserve the right to submit student work for automated testing against other submitted work to confirm a submission’s originality.

Texts: There is no textbook for this course. There is a directed reading list of articles that are required reading. All articles are available online (almost all at the GMU library website). Your instructor will provide the list of readings to your section – not all sections necessarily have the same readings.

Schedule: Your instructor will provide a week-by-week schedule for your section – the list is subject to change during the semester.
Note that in the event of university closures (e.g., due to snow), your instructor may assign on-line work to make up a missed class. On-line sections are typically not cancelled when the university is closed: check with your section’s instructor in such a case.

**Campus Services:**

Several services are available to students, and you are encouraged to make use of them as you may need:

**Writing Center:** A114 Robinson Hall; (703) 993-1200; [http://writingcenter.gmu.edu](http://writingcenter.gmu.edu)

**Disability Services:**

If you are a student with a disability and you need academic accommodations, please see your instructor and contact the Office of Disability Services (ODS) at 703 993 2474. All academic accommodations must be arranged through the ODS [http://ds.gmu.edu](http://ds.gmu.edu) and be arranged before any accommodation is needed.

**Counseling and Psychological Services (CAPS):**

(703) 993-2380
[http://caps.gmu.edu](http://caps.gmu.edu)

**University Policy:**

The University Catalog, [http://catalog.gmu.edu](http://catalog.gmu.edu), is the central resource for university policies affecting student, faculty, and staff conduct in university academic affairs. Other policies are available at [http://universitypolicy.gmu.edu](http://universitypolicy.gmu.edu). All members of the university community are responsible for knowing and following established policies.

**Course on-line Resources:**

Announcements, materials and related resources for this course are available on-line through:

- Blackboard, at [https://mymason.gmu.edu](https://mymason.gmu.edu) for all sections; individual sections may use additional resources.

Typically, work you submit (e.g., assignments, papers) are submitted through the on-line system used for your section.