Syllabus

This syllabus contains information common to all sections of IT 357. For each section, a customized syllabus with information specific to that section will be made available to registered students via the Blackboard Learning System.

Logistics

Detailed information on all sections offered this semester including the day, time, location, instructors’ names and their contact information is available through the Schedule of Classes posted on PatriotWeb.

University Policies

The University Catalog is the central resource for university policies affecting student, faculty, and staff conduct in university affairs. Unless explicitly noted, any conflict between the policies in the University Catalog and the content of this document is unintentional. Please notify the author to resolve any such conflicts.

Scheduled Section

<table>
<thead>
<tr>
<th>Section</th>
<th>Instructor</th>
<th>Campus</th>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Prof. Tenally</td>
<td>Science and Technology</td>
<td>Monday</td>
<td>4:30 – 7:10 p.m.</td>
</tr>
<tr>
<td>DL1</td>
<td>Prof. Tenally</td>
<td>Online</td>
<td>TBD</td>
<td></td>
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</tbody>
</table>
Course Description

IT 357 - Computer Crime, Forensics, and Auditing  
CRIM 304 - Computer Crime, Forensics, and Auditing

Credits: 3
Hours of Lecture or Seminar per week: 3

Covers computer crime, relevant laws, agencies, and standards. Presents auditing, logging, forensics, and related software. Explores legal principles such as chain of evidence, electronic document discovery, eavesdropping, and entrapment. Students get hands-on experience with forensics tools.

Equivalent to CRIM 304 (2011-12 Catalog)

Prerequisite(s): IT 103 and IT 223; or permission of department. Prerequisite enforced by registration system.

Notes: Students cannot receive credit for both IT 222 and 357.


Prerequisites

The prerequisites for this course are IT 103 and IT 223; or permission from the Department of Applied Information Technology. Unless a waiver is granted, a grade of "C" or better must be achieved in each prerequisite course before a student is qualified to take this course. The prerequisite courses must be completed prior to, not concurrently with, this course.

Note: Departmental permission to waive the prerequisite requirement is rarely given, and only where a student can demonstrate mastery of the course material – this typically requires significant industry experience, a recognized certification, and passing a waiver exam.

This requirement will be strictly enforced. Any student who does not meet the prerequisite requirement will be dropped from the course by the Instructor at the start of the semester and the student will be responsible for any consequences of being dropped.

Rationale

This course is intended to help prepare students for careers in homeland defense, law enforcement, or commercial IT security, and for graduate work in security, information systems, or law.

Students will learn the principles of computer investigations and digital evidence. They will learn about jurisdiction, chain of evidence, and legal authority. Social, legal, and ethical implications will be carefully considered. Hands-on exercises will give students experience imaging disks, recovering system files, and analyzing logs on both Windows and Linux platforms.

This course is an option in the Information Security (INFS) concentration of the IT major, an elective in the IT minor, and an elective in the Criminology, Law and Society major and minor.
Objectives

On successful completion of this course, students will:

– Understand the legal and technical aspects of computer forensics.

– Understand applicable laws, and the roles of legal authorities.

– Understand how to obtain and handle digital evidence, and will have been exposed to a range of freeware forensic tools.

Course-specific Hardware/Software

You will need access to a computer with VMWare (Windows 7) installed to complete the labs. These programs are available to you free through GMU. Additional information will be provided on Blackboard. Some assignments will require additional software installation. Software downloads will be available for free download online.

References

Required Textbooks:

There are two required textbooks for this course:

**Computer Forensics: Investigation Procedures and Response, 1st edition**
EC-Council
ISBN-10: 1435483499
© 2010; Cengage Learning, Inc.

Publisher’s pricing (as of 8/30/15):
Paperback: $89.95
Electronic: $71.49
Rental: $13.99
Recommended Textbook:

There is one recommended (but not required) textbook for this course:

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Cyber Crime Fighters: Tales from the Trenches
Felicia Donovan and Kristyn Bernier
ISBN-10: 0-7897-3922-4
© 2009; Que Publishing

Publisher’s pricing (as of 8/30/2015):
Paperback: $17.59
Electronic: $14.39
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Faculty and Staff

Instructor:
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Grading

Grades will be awarded in accordance with the Mason Grading System for undergraduate students. See the University Catalog, Academic Policies, Grading System for more information.

The grading scale for this course is:

\[
\begin{array}{ccc}
97 – 100\% & A+ & \text{Passing} \\
93 – 96\% & A & \text{Passing} \\
90 – 92\% & A- & \text{Passing} \\
87 – 89\% & B+ & \text{Passing} \\
83 – 86\% & B & \text{Passing} \\
80 – 82\% & B- & \text{Passing} \\
77 – 79\% & C+ & \text{Passing} \\
73 – 76\% & C & \text{Passing} \\
70 – 72\% & C- & \text{Passing}\* \\
60 – 69\% & D & \text{Passing}\* \\
0 – 59\% & F & \text{Failing}
\end{array}
\]

* Grades of "C-" and "D" are considered passing grades for undergraduate courses. However, some majors may require a higher grade when one course is a prerequisite for another. See the University Catalog for prerequisite requirements.

Raw scores may be adjusted by the Instructor to calculate final grades.

Final grades will be determined based on the following components:

- Classwork, Activities, Labs: 15%
- Case Study Report: 10%
- Quizzes/Blogs: 10%
- Project: 25%
- Midterm exam: 20%
- Final exam: 20%

These components are outlined in the following sections.
Case Study Reports
Each student is required to research a case study related to course content, as directed by the Instructor. The student will write a summary and analysis, and submit the report as directed.

Quizzes/Blogs
Quizzes will be given in selected classes throughout the semester, and will not be announced in advance. Any student who misses a quiz due to an unexcused absence will receive zero (0) for that quiz. Blog topics may be posted on Blackboard in response to lectures or current events. Each student is required to respond to the topic on the discussion board within one week of its posting or by the specified due date.

Project
The Instructor will assign a project that will involve both group and individual activities. Each student individually will prepare and submit a project in accordance with requirements to be discussed in class.

Mid-term exam
The mid-term exam will be conducted during the fifth scheduled class session and will be based on topics addressed in Lectures 1-4. The mid-term exam will be “closed book” – no reference materials other than those provided with the exam paper will be permitted. Mid-term exams will be returned to students once all mid-term exams for all sections have been graded. Exams are timed. If you are late, you will not get extra time on the exam. No one will be admitted to the exam after someone has left the room.

Final exam
The final exam will be held during the scheduled final exam session (see http://registrar.gmu.edu/calendars/ ) and will be based on topics addressed throughout the entire course. The final exam will be “closed book” – no reference materials other than those provided with the exam paper will be permitted. Final exams will be retained by the Department of Information Sciences and Technology and will not be returned to students. Exams are timed. If you are late, you will not get extra time on the exam. No one will be admitted to the exam after someone has left the room.

Students are expected to submit work as scheduled by the Instructor. Late work may not be accepted – if accepted, a penalty may be applied. The acceptance of late work and/or application of penalties will be at the sole discretion of the Instructor. In general it is better to submit an incomplete assignment on time for partial credit than to submit a complete assignment late and risk receiving no credit.

Exam/Quiz Policy
The exams will begin promptly at the scheduled time and are timed. If you arrive late, you will not get additional time on the exam. Students arriving late will not be permitted to take the exam or quiz if they arrive after any student has left the room. No exceptions. You must present your GMU ID at the exam for credit.
In order to take exams at an alternate time, a formal request must be made and approved prior to the final exam date.

Final grades will be posted to PatriotWeb, which is the only vehicle for students to obtain those grades. A student with a "hold" on his/her PatriotWeb account will be unable to access grades until the hold has been removed by the Registrar.

Schedule (Subject to Change)

This schedule is subject to revision before and throughout the course. Registered students should see Blackboard for the latest class schedule.

Week 1:  Introduction to course/syllabus/policies
         Introduction to Computer Forensics
Week 2:  Labor Day
Week 3:  Crime & Law – pt 1
Week 4:  Crime & Law – pt 2
Week 5:  Hardware forensics
         Review for midterm exam
Week 6:  Midterm exam
         Class work
Week 7:  Field Trip Activity
Week 8:  Report Writing
Week 9:  Crime Scene Activity
Week 10: Software/Windows Forensics – pt 1
Week 11: Software/Windows Forensics – pt 2
Week 12: Individual project lab time
Week 13: Linux, Unix, Mac file systems and forensics
         Cell phone forensics; Password cracking
Week 14: Network forensics, Logging and auditing
Week 15: Review for final exam
Week 16: Final exam

Important Dates

Please see http://registrar.gmu.edu/calendars/ for important dates, including the last days to add and drop courses.

Religious Holidays

A list of religious holidays is published by University Life. Any student whose religious observance conflicts with a scheduled course activity must contact the Instructor at least 2 weeks in advance of the conflict date in order to make alternative arrangements.
**Attendance Policy**

Students are expected to attend every class, to complete any required preparatory work (including assigned reading – see Schedule above) and to participate actively in lectures, discussions and exercises. As members of the academic community, all students are expected to contribute regardless of their proficiency with the subject matter.

Students are expected to make prior arrangements with Instructor if they know in advance that they will miss any class and to consult with the Instructor as soon as possible if they miss any class without prior notice. Any student who expects to miss more than one class session is strongly advised to drop the course and take it in a later semester when he/she can attend every class.

Departmental policy requires students to take exams at the scheduled time and place, unless there are truly compelling circumstances supported by appropriate documentation. Except in such circumstances, failure to attend a scheduled exam will result in a score of zero (0) for that exam, in accordance with Mason policy on final exams. Students should not make travel plans or other discretionary arrangements that conflict with scheduled classes and/or exams. If the University is closed due to weather or other unforeseen conditions, final exams may be rescheduled – students are strongly advised not to make plans that would prevent them from attending exams that may be rescheduled during the entire exam period, including the scheduled make-up dates.

**Classroom Conduct**

Students are expected to conduct themselves in a manner that is conducive to learning, as directed by the Instructor. Any student who negatively impacts the opportunity for other students to learn may be asked to leave the classroom.

Electronic devices are potential distractions in the classroom environment. Cell phones, pagers and other handheld devices must be turned off or set to "silent" mode and not used while class is in session. Laptop computers and similar devices may be used only if such use is directly related to the classroom activity in progress – for some activities the Instructor may require that such devices not be used in order to maximize student engagement.

**Communications**

Registered students will be given access to a Blackboard section for this course. Blackboard will used as the primary mechanism (outside of lectures) to disseminate course information, including announcements, lecture slides, homework and other assignments, and scores for homework and exams.
Communication with the Instructor on issues relating to the individual student should be conducted using Mason email, via telephone, or in person - not in the public "Discussions" forums on Blackboard. Federal privacy law and Mason policy require that any communication with a student related in any way to a student's status be conducted using secure Mason systems – if you use email to communicate with the Instructor you MUST send messages from your Mason email account. Students must activate and monitor their Mason email accounts to receive important information from the University, including messages related to this class.

Lecture slides are complements to the lecture process, not substitutes for it - access to lecture slides will be provided in Blackboard as a courtesy to students provided acceptable attendance is maintained.

All course materials (lecture slides, assignment specifications, etc) are published on Blackboard in Adobe® Portable Document Format (PDF). This allows users of most computing platforms to view and print these files. Microsoft® Word (or a compatible word processing application) is required for preparing assignments – it is available on computers in the Mason open labs.

Privacy

Instructors respect and protect the privacy of information related to individual students.

As described above, issues relating to an individual student will be discussed via email, telephone or in person. Instructors will not discuss issues relating to an individual student with other students (or anyone without a need to know) without prior permission of the student.

Homework, quizzes, mid-term exams and other assessable work will be returned to individual students directly by the Instructor (or by a faculty or staff member or a Teaching Assistant designated by the Instructor, or via another secure method). Under no circumstances will a student's graded work be returned to another student.

Instructors, staff, and Teaching Assistants will take care to protect the privacy of each student's scores and grades.

Disability Accommodations

The Office of Disability Services (ODS) works with disabled students to arrange for appropriate accommodations to ensure equal access to university services. Any student with a disability of any kind is strongly encouraged to register with ODS as soon as possible and take advantage of the services offered.

Accommodations for disabled students must be made in advance – ODS cannot assist students retroactively, and at least one week's notice is required for special accommodations related to exams. Any student who needs accommodation should contact the Instructor during the first week of the semester so the sufficient time is allowed to make arrangements.
Campus Notifications

Students are encouraged to subscribe to the Mason Alert system to receive notifications of campus emergencies, closings, and other situations that could affect class activities.

Each classroom has a poster explaining actions to be taken in different types of crisis. Further information on emergency procedures is available at the Campus Emergency Response Team website. In the event of an emergency, students are encouraged to dial 911.

Other Resources

Mason provides many useful resources for students. The following resources may be particularly useful:

- The Writing Center
- The Academic Advising Center
- The University Libraries
- Counseling and Psychological Services
- University Career Services

See http://www2.gmu.edu/resources/students/ for a complete listing of Mason resources for students.

Academic Integrity

All members of the Mason community are expected to uphold the principles of scholarly ethics.

The IT program is designed to achieve several specific outcomes. One of those outcomes is: “An understanding of professional, ethical, legal, security, and social issues and responsibilities.”

Graduating students are bound by the ethical requirements of the professional communities they join. The ethics requirements for some of the communities relevant to IT graduates are available via the following links:

- ACM Code of Ethics and Professional Conduct
- IEEE Code of Ethics
- EC-Council Code of Ethics
On admission to Mason, students agree to comply with the requirements of the Mason Honor Code. The Honor Code will be strictly enforced in this course. Student members of the George Mason University community pledge not to cheat, plagiarize, steal, and/or lie in matters related to academic work. This includes using another student’s work as a reference and/or sharing work with another student (or posting online) even after the semester has ended.

Any use of the words or ideas of another person(s), without explicit attribution that clearly identifies the material used and its source in an appropriate manner, is plagiarism and will not be tolerated. The Instructor reserves the right to use manual and/or automated means (including such services as SafeAssign) to detect plagiarism in any work submitted by students for this course, and to direct Teaching Assistants and/or other faculty and/or staff members to do likewise in support of this course.

For this course, the following requirements are specified:

- All assessable work is to be prepared by the individual student, unless the Instructor explicitly directs otherwise.

- All work must be newly created by the individual student for this course for this semester. Any usage of work developed for another course, or for this course in a prior semester, is strictly prohibited without prior approval from the Instructor.

Students may seek assistance with assigned work (and are encouraged to do so if they feel the need), provided:

- The directions for the assigned work do not prohibit such assistance.

- Such assistance is explicitly acknowledged in the submitted work, clearly identifying the person(s) giving assistance and the nature of the assistance given.

- Any work to be submitted is prepared entirely and exclusively by the student submitting it. Students are expressly prohibited from sharing any assessable work for this course in any manner with other students (except students assigned as Teaching Assistants or Undergraduate Peer Mentors to this course and the student’s section), unless all students involved have had their work graded and returned by the Instructor, or the Instructor has explicitly approved such sharing.

Another aspect of academic integrity is the free exchange of ideas. Vigorous discussion and debate are encouraged in this course, with the firm expectation that all aspects of the class will be conducted with civility and respect for differing ideas, perspectives, and traditions. Please see the Mason Diversity Statement for more information on this topic.

Students are encouraged to ask for clarification of any issues related to academic integrity and to seek guidance from the Instructor, other faculty members or advisors, or the Office for Academic Integrity.